



ADVISORY COMMITTEE MEETING MINTUES

Date: Nov. 8, 2019

Special Meeting to Overview Auction Finances & Budget

Attendees:

Tom Schultz (acting Chair)
Rebecca Leach (Sec)
Hazel Brewi

Anna Marie Mestas, Parish Business Mgr.
Father Pat Travers

Opening prayer

Old Business:

- A. Discussed a number of Committee members. The consensus was to have the following members: four parishioners, three parents, and three school staff members.

New Business:

- A. Anna Marie Mestas presented an up-to-date budget breakdown to include current fundraising results.
 - a. Alaska Day Auction 2019: We met and exceeded our goal of 40k:
 - i. Auction ~ \$32,000
 - ii. Raffle ~ \$9,730
 - b. Gift Wrap Sales = \$1,689
 - c. Dioces special collection = \$4887.34 ** Was that collected or did they credit debt??
- B. Auction Follow-up:
 - a. Hazel invited major players in the Auction planning to a lunch Fri. Nov. 22. The purpose to discuss the Auction and how to improve on 2020.
 - b. Thanks again to the Wrestlers and the Rotary kids who helped. Both groups received a donation of \$500 to their organization; this money came out of the Auction budget.
- C. Halloween Spaghetti dinner was not successful. The effort was not worth the return. With better PR it could be very successful. The consensus was to turn over at the Halloween spaghetti feed to the youth group in future years.
- D. Talk to the pastoral council about supporting a thank you event for parent volunteers from the school.

- E. Budget:



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- a. Discuss loan payments Anna Marie will report at the November 20 meeting to see where we are.
- b. How to pay School Substitutes: Specifically, it was discussed that Chelsea Weiler has been a great resource to the school - filling in at the front desk and substitute teaching Pre-K and she has not received any formal compensation to date.
 - i. It was agreed that she and any other substitute will fill out the appropriate paperwork and receive \$100/day or the hourly break down = \$16.66/hour.
 - ii. There will be no tuition reimbursement for extra volunteer hours.
 - iii. This needs to be passed to the Juneau office for approval.
- F. Hazel and Becca reiterate the need for an alumni list they will work together using the school's historical documents.
- G. Hazel will be cleaning up the storage area aka 'the apartment' this weekend. She stressed again the need for a major cleanout. The room remains musty from past flooding. The carpet may need to be trashed.
- H. Ann Marie will research credit card options so that the administrator doesn't have to carry school debt on personal accounts.
- I. Re: Meeting Minutes:
 - a. The council discussed making meeting minutes public on the website. Hazel will accommodate the uploading of minutes.
 - b. Discussion of how to handle public versus executive minutes. The consensus was that two versions of minutes may be created. This will allow for transparency in publication without divulging sensitive content.
 - c. Becca will have all minutes up-to-date in a standard format for publication by the Nov. 20th meeting.
- J. Consensus established David Garcia as a 'parishioner' representative to the Committee. The Committee also recognized the need to get at least one additional school parent on the Committee.

Next Meeting is Thurs, Nov. 20th